

**A MEETING OF DYMCHURCH PARISH COUNCIL** was held on **MONDAY, 21 NOVEMBER, 2011** in the Parish Council Chamber.

**PRESENT:** Chairman Cllr. Roger Wilkins, Vice-Chairman Cllr. Joyce Cockerill, Cllr. Cllr. Alan Davis; Cllr. Tom Gibbs, Cllr. Terry Mullard, Cllr. Ian Meyers; Cllr. Russell Tillson, Cllr. Diane Wilson.

6 members of the public and Parish Clerk

**APOLOGIES:**

None.

**DECLARATIONS OF INTEREST:**

None.

**MINUTES:**

Proposed by Cllr. Tillson, seconded by Cllr. Davis, that the Minutes of the meeting held on 7<sup>th</sup> November, 2011, be approved. Carried.

Proposed by Cllr. Tillson, seconded by Cllr. Wilkins, that the Minutes of the extraordinary meeting held on 17<sup>th</sup> November, 2011, be approved. Carried.

**MATTERS ARISING.**

Minutes of 7<sup>th</sup> November:

Cllr. Gibbs advised that page 4, item car park charges, the change of date should have been reported as an addendum and not as a minute item.

Cllr. Wilson reported an incident at Udens bridge, following on from comments made at public session by Don Covus, Community Warden.

**CORRESPONDENCE:**

Shepway District Council:

1. Invitation received to participate in the signing of a Community Covenant, in so doing committing the parish council to positive actions towards the armed forces and/or former armed services personnel. Noted.

2. Planning application Y11/0907/SH, 32 Orgarswick Avenue. Erection of a first floor rear extension. Approved.

Kent County Council:

The Emergency Planning Team has advised, there is a requirement for parish councils to develop a local emergency plan. Cllr. Mallard will be attending training at SDC on this matter and will report back to council

Kent Highways Services:

Survey received re its services. Cllr. Gibbs agreed to complete on behalf of DPC.

Kent Fire and Rescue Service:

Meeting was held prior to council meeting with Kent Fire and Rescue Services.

Consultation on an Integrated Risk Management Plan is being conducted.

NALC:

Policy Briefing received on The Localism Act. Parish councils will be required to draw up a code of conduct to replace its existing code of conduct.

SLCC & Dept. for Communities and Local Government:  
Letter received regarding the receipt of benefit from redistribution of business rates.  
The review does not include consideration for funding town/ parish councils.

Kent Army Cadet Force:  
Chairman has been invited to the official opening of the Joint Cadet Centre at St. Marys Bay on 3 December, 2011. Chairman will accept invitation.

Residents Letters:  
From Dymchurch Players,  
Mr. Colley, Kingsway, Dymchurch  
Kay Walker, Dunstall Lane, St. Marys Bay  
Mr. Stafford, St. Marys Road,  
The letters outline concerns about speculated changes to the car park. The changes addressed have not been proposed by the council. Residents requested that councillors read the letters and for this reason they will be on display in the council chamber.

#### **PLANNING APPLICATIONS:**

Y11/1067 /SH	Erection of a two storey building incorporating 4 self contained dwellings following demolition of existing garage.
Land adjoining	
5 Ship Close	Proposed by Cllr. Gibbs, seconded by Cllr. Mullard, that Objection be made on the grounds of over intensive development of the site, existing access not compatible for such a development and will create access problems for existing properties. Voting: For: 7 Against: 0 Abstentions: 1

#### **ACCOUNTS:**

Proposed by Cllr. Cockerill, seconded by Cllr. Tillson, that the accounts be accepted.  
Carried.

Salaries:	1499.36
HMR&C	575.87
Veolia ES	53.21

**DISTRICT COUNCIL REPORT:** Nothing to report.

#### **CLERK'S REPORT**

Missing bolts on the MUGA will be replaced this week.  
One resident who uses the rear entrance at 35a High Street, has erected a sign onto the parish councils fence requesting no parking at the back of his premises.  
Access report tabled at last meeting was misleading. Several cases of mobility scooter users and persons with pushchairs have been unable to access the council office.

#### **CHAIRMAN'S REPORT:**

A wreath was laid at the cenotaph on behalf of the parish council at the Royal British Legion Memorial Service on 13<sup>th</sup> November.  
Cages have been installed on the CCTV cameras at the recreation ground.

#### **TO RECEIVE REPORTS ON MEETINGS ATTENDED:**

Cllr. Davis met with the Varne Boat Club's jet-ski captain to discuss policy options.

### **TO RECEIVE REPORTS FROM WORKING GROUPS:**

**Beach Advisory Committee:** Minutes of the meeting held on 16<sup>th</sup> November, were tabled. Cllr. Tillson talked through the minutes.

**Personnel, Health & Safety Working Group:** Cllr. Mullard advised that the working group will resume its review of staffing, premises and facilities. The chairman asked that other councillors be invited to attend the meetings, if required.

### **TO CONSIDER OUTCOME OF PUBLIC MEETING HELD ON 17 NOVEMBER 2011.**

Minutes and strategy document were tabled and copies provided to members of the public present.

Clerk reported that at the meeting on 17<sup>th</sup> November, Mr. Cole informed SDC Chief Executive, Alistair Stewart had advised him that the meeting was illegal. Mr. Stewart has been contacted and denied communicating with Mr. Cole and categorically denies stating that the meeting was illegal. SDC confirmed the meeting was legal.

Cllr. Tillson informed council that the meeting was fruitful, The points raised by the public were useful and should be taken on board. A strategy needs to be in place where right and proper users of the car park can contribute to improvements in the village. An emphasis should be placed on visitors who should be charged accordingly. Dymchurch is not marketed sufficiently, policies need to be in place to help promote traders, promote the beach and other facilities and activities. The village should provide good old fashioned activities and amenities to encourage visitors. Dymchurch is better than anywhere else in Shepway and this council needs to take the lead in marketing the village with traders, clubs and societies. Leaflets, web-site development, posters and proper signage should be introduced. To pave the way for an improved future, more money from visitors is required.

Cllr. Davis supported Cllr. Tillson's comments. DPC needs to take the lead in supporting clubs, societies and businesses. The car park provides income and this should be maximised to enable improvements to take place.

Cllr. Wilkins emphasised that DPC has not proposed to remove car park permits.

Cllr's have filled-in for car park attendants on occasions and obtained £750 and £500 each day. This type of income is being lost when attendants are not on duty.

Cllr. Mullard supported Cllr. Tillson's strategy report and emphasised that there is no proposal to increase parking charges. He requested a dedicated area be considered for village hall users and a drop-off point. The grass area was suggested.

Cllr. Meyers requested the report clearly states the time span when charges will apply and suggested 9am-6pm each day and requested a message be printed on the tickets informing where the income from charges is being spent.

Cllr. Gibbs suggested the recommendations in the strategy report be amended to read proposals. This was supported by Cllr. Meyers, but he requested clarification of the time span when charges will apply.

Proposed by Cllr. Gibbs, seconded by Cllr. Meyers, that when amendments have been made, the report be released to the public as a discussion document.

Voting: For: 7 Against 0 Abstentions: 1

### **TO CONSIDER CAPITAL ITEMS OF EXPENDIUTE:**

Clerk read through the items that have been mentioned at previous meetings and a request was made for a second computer in the office.

Support was offered for the parish council's own web-site and Cllr. Meyers requested that social networking be introduced.

Cllr. Meyers suggested block paving be used at the seating area. Quote to be obtained.  
Cllr. Tillson requested a new sign at the top of the central slipway.  
The chairman proposed that the item be deferred until the next meeting, when a decision will be made on capital expenditure. Agreed.

#### **TO SET BUDGET AND PRECEPT FOR 2012/13**

It was agreed at the meeting on 16<sup>th</sup> November, that this item be deferred until 5 Dec 2011, to provide members of the public with the opportunity to comment on proposals for the car park.

#### **TO CONSIDER ALTERNATIVES FOR MANAGING JET-SKIS AT DYMCHURCH**

Clerk advised the requirements stipulated by Zurich Insurance to ensure the council complies with its public liability insurance cover. A dedicated area must be provided on the beach where jet-skis can launch and fill-up with petrol and attend to their craft. This must be clearly signposted and patrolled. Photographs of the dedicated area and signage must be kept on file.

Cllr. Davis read the content of the Varne Boat Club's regulations for personal watercraft. It was agreed councillors should receive a copy of the document. Cllr. Davis agreed that proposals will be self-funding and there is no implication on the council's budget for introduction. The report will therefore be considered in January.

#### **TO CONSIDER CLAIM FOR DAMAGES AT BULLS FIELD CAR PARK**

Mrs Hawkins, Burmarsh Road has made a claim for damages following a fall at the councils car park. The claim is supported with documentary evidence, costs for replacing damaged goods and witness information. Mrs Hawkins tumbled on a pot hole and ruined her clothes and sustained a very unpleasant injury to her knee. Council agreed to the request and that it be dealt with under administration.

#### **ANY OTHER BUSINESS:**

Cllr. Cockerill enquired when the Christmas trees are to be erected. Cllr. Wilkins, Dave Henley and Paul Compton will erect this week.

Meeting closed at 21.45

**NOTICE IS HEREBY GIVEN** that the next meeting of **DYMCHURCH PARISH COUNCIL** will be held on **MONDAY, 5 DECEMBER, 2011** at 7.30pm in the Parish Council Chamber.

## **AGENDA**

- 1) Receive apologies for absence
- 2) Declaration of Interest (*Councillors should disclose personal or prejudicial interest/s in any item/s on this agenda. Councillors with a personal interest must describe and give details of the interest. Unless the personal interest amounts to a prejudicial interest, he/she may participate fully in the meeting.*)
- 3) Approve the Minutes of the last meeting and discuss matters arising
- 4) Public Session
- 5) Consider matters raised in Public Session
- 6) Read Correspondence
- 7) Consider Planning Applications
- 8) Consider Payment of Accounts
- 9) District Council Report
- 10) Clerk's Report
- 11) Chairman's Report
- 12) To receive reports on meetings attended
- 13) To receive reports from Working Groups
- 14) To determine bulls field car park pay and display machines
- 15) To determine capital items of expenditure
- 16) To set budget and precept for 2012/13

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Clerk to Dymchurch Parish Council.